

**City Council Minutes**  
**Tuesday, March 10, 2020**

On the 10<sup>th</sup> day of March 2020, at 6:30 p.m., the City Council of the City of Hurst, Texas, convened in Regular Meeting at City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson	)	Mayor
Larry Kitchens	)	Mayor Pro Tem
David Booe	)	Councilmembers
Cathy Thompson		
Bill McLendon	)	
Jon McKenzie	)	
Cindy Shepard	)	
Clay Caruthers	)	City Manager
Matthew Boyle	)	Assistant City Attorney
Rita Frick	)	City Secretary
Clayton Fulton	)	Assistant City Manager
Greg Dickens	)	Public Works Director
Kyle Gordon	)	Executive Director of Community Services
Steve Bowden	)	Executive Director of Economic Development
Chris Connolly	)	Hurst Conference Center General Manager
Paul Brown	)	Managing Director of Fiscal Services

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

The meeting was called to order at 6:30 p.m.

Mayor Henry Wilson gave the Invocation.

The Pledge of Allegiance was given. The Texas Pledge was given.

**PRESENTATION(S)**

1. Presentation of the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year 2017-2018. Assistant City Manager Clayton Fulton reviewed criteria to receive the Certificate of Achievement for Excellence in Financial Reporting and recognized Managing Director of Finance Paul Brown who stated this is the 45<sup>th</sup> consecutive year the City has received the award. He stated the award is for fiscal year 2017-2018 and only 19 cities nationwide, including 4 in Texas, received the award for at least forty-four years. City Manager Clay Caruthers stated Council will also hear from the auditors this evening and noted the professionalism of the accounting staff and the efforts to address the numerous accounting standards issued each year.

**OTHER BUSINESS**

6. Consider authorizing the city manager to enter into a contract for Pavement Joint & Crack Sealing Service through the interlocal cooperative purchasing agreement

Executive Director of Public Works Greg Dickens stated the City currently has two crack sealing machines, a 1986 and 2000 model hot pour machines. He explained the challenges of operating and maintaining the aged equipment and the need to outsource the majority of crack sealing. Mr. Dickens noted the City of Grand Prairie's contract and the desire to utilize the Interlocal Cooperative Agreement with Curtco, Inc., for pavement joint and crack sealing services with a total amount not to exceed \$75,000. City Manager Caruthers explained the benefits of utilizing crack sealing for street maintenance and that the process does not impact staffing. Mr. Dickens also noted one of the older crack sealing machines will probably go to auction. In response to Councilmembers' questions, Mr. Dickens stated staff typically covers 55 thousand linear feet and utilizing the Interlocal Agreement will increase the area to approximately 150 thousand linear feet.

Councilmember Thompson moved to authorize the city manager to enter into a Contract with Curteo, Inc., for pavement joint and crack sealing services, based on an Interlocal Cooperative Purchasing Agreement with the City of Grand Prairie not to exceed an annual amount of \$75,000. Motion seconded by Councilmember Booe. Motion prevailed by the following vote:

Ayes: Councilmembers Booe, Kitchens, McKenzie, Thompson, McLendon and Shepard  
No: None

7. Consider authorizing the city manager to proceed with the 2020 Hurst Conference Center equipment replacement project

City Manager Caruthers stated Director of Hurst Conference Center Chris Connolly will present this item and provide an overview of the Center's financial performance. Mr. Connolly reviewed a 10-year history of the Center noting the attendance increased from 22,195 to 88,869, that revenues are covering operational expenses, and the economic impact of the growth. Mr. Connolly also reviewed cost savings due to several operational adjustments focusing on a sustainability program. He stated this item provides for upgrades to the Center's equipment and furnishings to maintain a competitive position in the market place. He reviewed the proposed replacement project, which includes chairs, tables, Wi-Fi equipment, and ballroom projectors, with a total cost just under \$206,000. Councilmembers noted the positive comments received regarding the conference center staff and excellent customer service. City Manager Caruthers stated it comes back to Council's leadership and established Strategic Priorities, most specifically, leadership and innovation.

Councilmember Shepard moved to authorize the city manager to proceed with the 2020 Hurst Conference Center equipment replacement project for an amount not to exceed \$206,000. Motion seconded by Councilmember Thompson. Motion prevailed by the following vote:

Ayes: Councilmembers Booe, Kitchens, McKenzie, Thompson, McLendon and Shepard  
No: None

8. Review of board, commission and committee meeting minutes. There were no minutes reviewed. Mayor Wilson thanked staff for their work on the recent Board, Commission and Committee Banquet.
9. Review of upcoming calendar items – City Manager Clay Caruthers reviewed calendar items also noting the upcoming BISD Touch a Truck Event, March 21.
10. City Council Reports - Items of Community Interest – Mayor Wilson noted that he, City Manager Caruthers and Executive Director of Economic Development Steve Bowden were invited by John Palmer and Andy Williams to be part of a panel at a Veterans Edge Conference in Dallas. He stated the focus is turning Veterans into Builders and the panel highlighted projects in Hurst. Mayor Wilson also noted President Bush attended the conference, but unfortunately, they missed that portion. City Manager Caruthers also noted the City continues to work closely with the state and county regarding the COVID-19 and that, as of now, he has not heard of any cases in Hurst proper, and recommends if you are not feeling well stay home and follow the recommended guidelines.

**PUBLIC INVITED TO BE HEARD – A REQUEST TO APPEAR CARD MUST BE COMPLETED AND RETURNED TO THE CITY SECRETARY TO BE RECOGNIZED** – No one spoke.

Mayor Wilson did not recess to Executive Session.

**EXECUTIVE SESSION in Compliance With the Provisions of the Texas Open Meetings Law, Authorized by Government Code, Section 551.071, Consultation with City Attorney to seek advice regarding Pending or Contemplated Litigation or Settlement Offers (Dakota Place Apartments) and to reconvene in Open Session at the conclusion of the Executive Session**

11. Take any and all action ensuing from Executive Session. No action was taken.


**ADJOURNMENT** – The meeting adjourned at 7:25 p.m.

**APPROVED** this the 24<sup>th</sup> day of March 2020.

**ATTEST:**

  
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Rita Frick, City Secretary

**APPROVED:**

  
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Henry Wilson, Mayor